Cloud EMR - Software Installation Guide

Software Installations (optional)

- Document Scanner Installation (NAPS2)
 - Download NAPS2 from <u>here</u>
 - Run naps2-x.x.x-setup.exe and install it
 - See <u>"Getting Started</u>" and <u>"Profile Settings</u>" to configure NAPS2
 - Verify the scanning profiles are working correctly

- Create the following directory: C:\WatchFolder
- Download our NAPS2 update here
- Extract NAPS.zip into the NAPS2 install directory and replace any existing files
- Download and copy <u>this file (appsettings.xml)</u> into the directory and replace the existing file
- Download and copy <u>this file (update.xml)</u> into the directory and replace the existing file
- Run NAPS2 as an administrator and accept updates
- After updating, restart NAPS2 and verify the scanning profiles are working correctly

• Test Document Scanner (NAPS2)

 Open <u>Cloud EMR</u> and test NAPS2 with the following credentials, Clinic Name: demo Username: demo

Notification

х

test scan.pdf was uploaded

- Password: demotest
- Go to Patients > Search "last, first" > Select FISR001

Verify Profile Name ____ button is present; click it

- Wait for the following message,
- Click Patient Notes; verify it uploaded : test scan _____.pdf
- Adding Scanner Profiles



Clinical

- Open NAPS2 > click Profiles icon Profiles > click New
- Select Choose Device > click the correct scanner > create a unique identifier for the scanner
- Select TWAIN Driver > select Use Native UI

Profile Settings		×
Display name: Brother MFC-J4620DW Scanner	Ţ	
○ WIA Driver ●	TWAIN Driver	_)
Device: Choose device		
O Use predefined settings	Use native UI	
Paper source:	Bit depth:	à
Glass 🗸	24-bit Color	
Page size:	Horizontal align:	
US Letter (8.5x11 in) $$\sim$$	Right	
Resolution:	Scale:	
100 dpi 🗸 🗸	1:1	
Brightness:	Contrast:	
		0
Enable Auto Save Auto Save Settings		
Advanced	OK Can	cel

- Each scanner is setup differently, users can select from the drop down menu to change the paper source, bit depth, etc.
 - Paper source: varies from Glass, Feeder, Duplex (scanners mainly use glass or feeder options)
 - Bit Depth: can select based on user preference for black/white or color
 - **Page size**: clinics typically use US Letter (8.5x 11in)
 - Horizontal align: can change from left, right, or center
 - Resolution: can select between 100 dpi 1200 dpi (clinics typically use 100-300 dpi)
 - Scale: typically use 1:1
 - Brightness and contrast: will change based on clicking and dragging the cursor left and right
 - Enable auto save: clicking the check box will open the Auto Save Settings window. Users can select one file per scan, one file per page, or separate files

👔 Auto Save Settings	×
File path:	
<u>Placeholders</u>	
One file per page	
One file per scan	N
Separate files by Patch-T <u>More info</u>	6
Clear images after saving	
	OK Cancel

- Webcam
- Verify the webcam supports a TWAIN driver
- Download the driver
- Run it and install it
- Open this and verify the webcam is working
- Test Webcam
 - Open <u>Cloud EMR</u> and test NAPS2 with the following credentials, Clinic Name: demo Username: demo Password: demotest
 - Go to Patients > Search "last, first" > Select FISR001
 - Click ; verify the image
 - Click Capture ; click Save and Close
 - Verify the image saved
- Microphone (Dictation)
 - Download the driver (if required)
 - Open this and verify the microphone is working
- ePad Signature Pad
 - Download the driver and SigCapture Web SDK
 - Run and install both
 - Install the ePadLink SigCapture Web SDK browser extension
 - Open this and verify the ePad is working