



## Cloud EMR - Migration Timeline

- 1. "IT" Assessment** ([\*see Cloud EMR - Hardware & Software Requirements\*](#))
  - 1.1) Assess compatibility of client's hardware**  
(i.e. PCs, Monitors, Printers Scanners, Webcams, etc.)
  - 1.2) Assess compatibility of client's network infrastructure**  
(i.e. Service Speed, Backup Service, LAN/WLAN config, etc.)
  - 1.3) Assess client's need for peripheral software**  
(i.e. NAPS2, Microsoft Office, PDF Viewer, Unitwain, Fineprint, etc.)
- 2. "EMR" Assessment**
  - 2.1) Assess client's clinical data**  
(i.e. Chart Notes, Templates, Forms, Listings, Reports, Claims, etc.)
- 3. Give Quote**
  - 3.1) Based on the information gathered during the "IT" and "EMR" assessment, develop a comprehensive, individual migration package**
- 4. "IT" Acquisition** (*may not be required*)
  - 4.1) Purchase compatible hardware, peripheral software and network equipment**
- 5. "IT" Installation** (*may not be required*)
  - 5.1) Install, configure and test network equipment**  
(i.e. Router, LAN/WLAN config, Backup Service, remote access, etc.)
  - 5.2) Install, configure and test hardware**  
(i.e. PCs, Monitors, Printers Scanners, Webcams, etc.)
  - 5.3) Install, configure and test peripheral software**  
(i.e. NAPS2, Microsoft Office, PDF Viewer, Unitwain, Fineprint, etc.)
  - 5.4) Configure all new equipment to be backwards-compatible with LEMR**

## **6. Initial “EMR” Migration**

### **6.1) Perform initial chart notes migration**

(i.e. Clinical Notes, Lab Results, Scanned Documents, etc.)

### **6.2) Perform initial database migration**

(i.e. Schedule, Contacts, Patient Hub, etc.)

### **6.3) Begin initial EMR configuration**

(i.e. Users, Roles, Schedule, Lookup, Customization, etc.)

## **7. Final “EMR” Migration**

### **6.1) Perform final migration of chart notes, templates, forms, listings, reports, claims, etc.**

## **8. Schedule Training & Go-Live**

## **9. Initial Training** (2x sessions)

### **9.1) Begin initial training**

(i.e. Check-In, Pre-Auth, Admission, Billing, etc.)

## **10. Final Training** (1x sessions)

### **10.1) Review overall readiness and receive client feedback**

## **11. Go-Live**

### **11.1) Go-live with Cloud EMR with on-site and remote support from LMO**

### **11.2) Based on client needs, enable remote access to Cloud EMR**

(i.e. 2Pass-Authentication)